

Tehama County Elections

CANDIDATE GUIDE

Candidate's Guide to Running for Local Office

Primary Gubernatorial Election

June 2, 2026

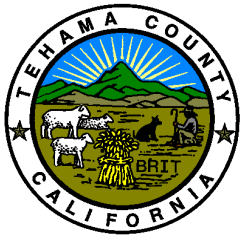
Tehama County Registrar of Voters
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Red Bluff, CA 96080
(530) 527-8190 www.tehama.gov/elections

Disclaimer: The materials and information provided are for general information purposes. The information is not legal advice, and the Tehama County Registrar of Voters and county election officials are unable to provide you legal advice. This guide does not have the force and effect of law. Because legal advice is dependent on the specific circumstances of each situation and can only be provided by legal counsel, it is your responsibility to determine whether the information provided applies to a specific situation and to seek legal counsel for assistance. Moreover, the information contained herein is not guaranteed to be up to date. If you have questions that do not require providing you with legal advice, we encourage you to contact us as soon as possible so that we can assist you.

All references contained in this guide are to the [California Elections Code](#) unless otherwise stated.

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TEHAMA COUNTY ELECTIONS DEPARTMENT

SEAN HOUGHTBY
REGISTRAR OF VOTERS

Dear Candidate,

We are pleased to provide you with the *Candidate Guide to Running for Office* for the upcoming **June 2, 2026 Statewide Primary Election**.

This guide is designed to assist you with the nomination and election process by offering general information and helpful guidance. While we have made every effort to ensure the accuracy and usefulness of the information presented, please note that **Registrar's office staff are not permitted to provide legal advice**. This guide is not a substitute for professional legal counsel, and we strongly recommend consulting an attorney for any legal questions or concerns you may have.

Our team is here to support you throughout your candidacy. If you have any questions or would like to schedule an appointment, please don't hesitate to contact us at (530) 527-8190.

We wish you the very best in your campaign.

Regards,

Sean Houghtby

Tehama County Registrar of Voters

Calendar of Important Deadlines

Date	Activity Periods	Activity/Documents
12/19/2025 – 2/4/2026	E-165 – E-118	Signatures-In-Lieu of Filing Fee Period for Federal, State, and Local Countywide Offices
2/2/2026	E-122	FPPC Semi-Annual Statement Due – Form 460 Reporting July 1, 2025 – December 31, 2025
2/4/2026	E-118	Deadline for Petitions/Signatures In Lieu of Filing Fee Deadline for Declaration of Intent (DOI)
2/9/2026 – 3/6/2026	E-113 – E-88	Declaration of Candidacy period begins.
3/6/2026	E-88	Deadline for Declaration of Candidacy Deadline to file Nomination Petition Deadline for Candidate Statement of Qualifications Deadline to withdraw from candidacy
3/7/2026 – 3/11/2026	E-87 – E-83	Extension of Nomination period if incumbent does not file
3/26/2026	E-68	Certified List of Candidates issued by the State
4/18/2026	E-45	Deadline for mailing military and overseas voting materials and ballots
4/6/2026 – 5/19/2026	E-57 – E-14	Write-In Candidacy Period
4/23/2026	E-40	<u>FPPC First Pre-Election Statement</u> Due – Form 460 or Form 470 Reporting January 1 – April 18, 2026
5/4/2026	E-29	Early Voting Period begins
5/18/2026	E-15	Last day to register to vote in the Statewide Direct Primary
5/19/2026	E-14	Deadline: Write-In Candidacy Period Conditional Voter Registration begins
5/21/2026	E-12	<u>FPPC Second Pre-Election Statement</u> Due - Form 460 Reporting April 19, 2026 – May 16, 2026

6/2/2026	E	Election Day – Polls open 7:00 am – 8:00 pm Starting at 8:00 pm, county elections officials begin reporting election results
6/4/2026	E+2 – E+30	Official Canvass begins, 28 days to certify the election
6/9/2026	E – E+7	Last day for our office to receive Vote By Mail ballots that are postmarked on Election Day
6/10/2026	E+8	Tentative Day scheduled for 1% manual tally
7/2/2026	E+30	Deadline: Certification of Election
7/31/2026	E+59	FPPC Semi-Annual 460 due Reporting May 17 – June 30, 2026

* "E- "days indicate the number of days prior to Election Day. "E+" days indicate the number of days after Election Day.

TBD-To be determined.

*EC §3114 and the federal MOVE Act require ballots be sent to military and overseas voters no later than 45 days prior to an election. This E-45 deadline must be adhered to and does not move forward even if a date falls on a weekend.

*Date falls on a weekend or state holiday: it moves forward to the next business day.

Tehama County Elections Department Office Hours and Holiday Schedule 2026

Tehama County Elections is open Monday – Friday, from 8:00 AM – 12:00 PM and 1:00 PM – 5:00 PM, excluding the below holidays.

New Year's Day	Thursday, January 1, 2026
Martin Luther King Jr., Day	Monday, January 19, 2026
President's Day	Monday, February 16, 2026
Cesar Chavez Day	Tuesday, March 31, 2026
Memorial Day	Monday, May 25, 2026

Offices up for Election

Elected Office	Current Office Holder	Seats	Term of Office
U.S. Representative in Congress	Doug LaMalfa	1	2 years
State Assembly, District 1	James Gallagher	1	2 years
State Governor	Gavin Newsom	1	4 years
State Lieutenant Governor	Eleni Kounalakis	1	4 years
Secretary of State	Shirley N. Webster	1	4 years
State Controller	Malia M. Cohen	1	4 years
State Treasurer	Fiona Ma	1	4 years
State Attorney General	Rob Bonta	1	4 years
State Insurance Commissioner	Ricardo Lara	1	4 years
State Board of Equalization, District 1	Ted Gaines	1	4 years
State Superintendent of Public Instruction	Tony Thurmond	1	4 years
Assessor	Burley Phillips	1	4 years
Auditor-Controller	Krista Peterson	1	4 years
Clerk-Recorder	Sean Houghtby	1	4 years
Superintendent of Schools	Jared Caylor	1	4 years
Supervisor, District 3	Steven Zane	1	4 years
Supervisor, District 4	Matt Hansen	1	4 years
Treasurer-Tax Collector	Parker Hunt	1	4 years

Elected Office	Current Office Holder	Seats	Term of Office
Tehama County Board of Education Area 2	Tracy Hopper	1	4 years
Tehama County Board of Education, Area 3	Pamela Begrin	1	4 years
Tehama County Board of Education, Area 5	Carolyn Steffan	1	4 years

Qualifications for Office

Federal and State Offices

The qualifications and requirements are available on the Secretary of State's website. www.sos.ca.gov

Assessor

EC § 201, EC § 8104, GC § 24001-24002, 24200

- U.S. citizen and a registered voter of Tehama County
- Hold a valid appraiser's certificate issued by the California State Board of Equalization

Auditor-Controller

EC § 201, GC § 24001, 24200, 26945

- U.S. citizen and a registered voter of Tehama County
- Meet any one of the following requirements:
 - Possess a valid certificate issued by the California Board of Accountancy and a permit authorizing the individual to practice as a certified public accountant
 - The person possesses a baccalaureate degree from an accredited university, college, or other four-year institution, with a major in accounting, as described in subdivision (a) of Section 5081.1 of the Business and Professions Code
 - Served as County Auditor, Deputy County Auditor, or Assistant County Auditor for a continuous period of at least three years

Clerk-Recorder

EC § 201, GC § 24001, 24200

- U.S. citizen and a registered voter of Tehama County

Tehama County Board of Education

EC § 201, GC § 24001

- U.S. citizen and a registered voter within the district
- Reside in the district during incumbency

Superintendent of Schools

EC § 201, GC § 24001, Education Code § 1206, 1208

- U.S. citizen and a registered voter of Tehama County
- Meet one of the following requirements:
 - Possess valid general administrative credential issued by the Commission on Teacher Credentialing
 - Possess a valid elementary administrative credential and a valid secondary administrative credential which is equivalent to the possession of a valid general administrative credential

Tehama County Board of Supervisors

EC § 201, GC § 24001, 25040, 25041

- U.S. citizen and a registered voter within the district for at least thirty days prior to filing deadline
- Reside in the district during incumbency

Treasurer-Tax Collector

EC § 201, GC § 24001, 27000.7-9, Tehama County Ordinance No. 1684 § 1, 1997

- U.S. citizen and a registered voter of Tehama County
- Meet at least one of the following criteria:
 - Served in a senior financial management position in a county, city, or other public agency for a continuous period of no less than three years
 - Possess a valid bachelors, masters, or doctoral degree from an accredited college or university in any of the following major fields of study: business administration, public administration, economics, finance, accounting, or a related field, with a minimum of sixteen college semester units, or their equivalent, in accounting, auditing or finance
 - The person possesses a valid certificate issued by the California State Board of Accounting pursuant to Chapter 1 (commencing with Section 5000) of Division 3 of the Business and Professions Code, showing that person to be, and a permit authorizing that person to practice as a certified public accountant.
 - Possess a valid Chartered Financial Analyst Charter issued by the Institute of Chartered Financial Analysts with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance

Incompatible Offices

Eldridge v. Sierra View Local Hospital District, GC § 1099, 87100, 87103

Incompatible offices restrict public officials from holding two public offices with conflicting public duties. If there is a question about incompatible offices, contact the California Attorney General's office at (916) 324-5437 or oag.ca.gov.

The California Attorney General's office has issued opinions of common incompatible offices. Below are examples of incompatible office based on California Attorney General's opinion:

- The offices of city councilmember and school district board member where there is common territory
- Fire chief of county fire protection district and board of supervisor member of the same county
- High school district trustee and an elementary school district trustee which is wholly within the boundaries of the high school district
- Water district director and a city council member
- Water district director and a school district trustee having territory in common
- Deputy Sheriff and county supervisor

Steps to Becoming a Candidate

Declaration Of Candidacy

EC § 8020, 8023, 8028, 8101, 8105, 13104

The Declaration of Candidacy is the official nomination document that states how the candidate's name and ballot designation will appear on the ballot. Additionally, the candidate declares that they meet the requirements for the office sought. All filing fees are due at the time the Declaration of Candidacy is filed.

Petition/Signatures -In-Lieu of Filing Fee

EC § 8106

Any candidate interested in running for an office with a filing fee may circulate a petition collecting signatures of voters within the district to reduce the filing fee during the Petition/Signatures-In-Lieu filing period **December 19, 2025 – February 4, 2026** for federal, state, and local candidates.

- Signers of the petition must be registered voters in the district
- Petition and Affidavit of Circulator must be completed before submitting

Nomination Period

EC § 8020, 8024, 8028, 8062, 8600-8605, 8800

All potential candidates must file official Declaration of Candidacy documents at the Tehama County Elections office during the nomination period, which runs from **February 9 to March 6, 2026**. Once filed, these documents remain in the office. Candidates may not withdraw from the election after 5PM on E-88 (**March 6, 2026**).

If a current officeholder (incumbent) fails to file a Declaration of Candidacy for that race, the filing period is extended five calendar days to **March 11, 2026** for any interested individual other than the incumbent. This does not apply if there is no incumbent eligible to be elected.

A candidate who declares their candidacy shall have registered voters sign the nomination petition. Candidates are issued nomination petition pages to use for collecting these signatures. If the candidate participated in the Petition-In-Lieu, the signature requirement has most likely been met.

Office	Signatures Required
U.S. Senate and State	65-100
U.S. House of Representatives, State Senate, State Assembly, State Board of Equalization (any other office voted for in more than one county but not statewide)	40-60
Superior Court Judges	20-40
County Offices	20-40

Circulator of Petitions

- Must be 18 years or older
- Must complete the Affidavit of Circulator (EC §104) before submitting the Nomination Petition with the following information:
 - Printed name of circulator
 - Residence address of circulator
 - Dates between which all signatures were obtained
- Only one person can circulate each section of nomination paper
- If qualified, the circulator and the candidate may sign the petition

Signers of Petitions

- Must print their own name and physical residence (no PO Boxes/mailling address) then sign their name
- Cannot sign for more candidates than seats available in the same office

Filing Fee

EC § 8103-8106

U.S. Senate and U.S. Representative in Congress must pay an estimated non-refundable fee equal to 2% of the annual salary of the position. The check for this fee should be submitted to Tehama County Elections, which will then forward it to the Secretary of State on your behalf.

State Assembly and county candidates must pay an estimated non-refundable fee equal to 1% of the annual salary of the position.

Judge candidates pay when filing the Declaration of Intent (DOI) prior to the nomination period. All other candidates pay the fee when filing the Declaration of Candidacy (DOC).

Signature values for county offices are based on the number of registered voters within the district.

Office	Filing Fee	Signatures to Waive	Signature
U.S. Representative in Congress	\$1,740.00	1,714	\$1.02
State Senate	\$1,346.94	1,714	\$0.79
State Assembly, District 3	\$ 1,346.94	857	\$1.57
State Governor	\$4,918.58	6,000	\$0.82
State Lieutenant Governor	\$3,688.94	6,000	\$0.61
Secretary of State	\$3,688.94	6,000	\$0.61
State Controller	\$3,934.86	6,000	\$0.66
State Treasurer	\$3,934.86	6,000	\$0.66
State Attorney General	\$4,272.34	6,000	\$0.711
State Insurance Commissioner	\$3,934.86	6,000	\$0.66
State Board of Equalization Member	\$1,844.47	4,743	\$0.39
State Superintendent of Public	\$4,272.34	6,000	\$0.71
County Assessor	\$1,491.26	2,634	\$0.57
County Auditor-Controller	\$1,528.55	2,634	\$0.58
County Clerk-Recorder	\$1,454.89	2,634	\$0.55
County Superintendent of Schools	\$2,134.04	2,634	\$0.79
County Board of Supervisors, District 3	\$125.42	591	\$0.21
County Board of Supervisors, District 4	\$125.42	442	\$0.62
County Treasurer-Tax Collector	\$1,528.55	2,634	\$0.58

Ballot Name

EC § 13104, 13106

Candidates have options of how their name appears on the ballot. Guidelines include:

- Full legal name; first, middle, and last name; or first initial and last name
- A familiar short version of the first name; “Bill” for William, or “Sue” for Susan may be used in place of first name, without parentheses or quotation marks
- A nickname may be included but must be in parentheses () or quotation marks “ ”
- No titles or degrees in the ballot name

If a candidate changes their name within one year of any election, the new name cannot appear on the ballot, unless the change is made by marriage or by decree of a court.

Ballot Designation

EC § 13107-13107.5, California Administrative Code § 20710-20719

The ballot designation is a word or phrase that is printed below the candidate’s name on the ballot. This phrase states the candidate’s **current occupation** or **incumbent status**.

A ballot designation is optional; however, should a candidate choose to have one, the candidate is required to complete a Ballot Designation Worksheet that states their choice of ballot designation, lists alternatives, and provides references.

Ballot designation options:

Incumbent —Candidate was elected to that office by a vote of the people or was appointed in lieu of election and seeking re-election to the same office

Appointed Incumbent —Candidate appointed to the office and seeking election to that same office

Elected Office Title —Candidate elected to that office and holds the office at the time nomination papers are filed, “Appointed” may also be used with title

Principal Occupation — Three (3) word maximum to describe generically profession, vocation, or occupation

Community Volunteer: If your proposed ballot designation includes the word “volunteer”, include volunteer position title and name of organization, along with a description of volunteer duties and approximate time involved. This ballot designation can only be used if you volunteer with a 501 (c)(3), governmental agency, or educational institution.

Upon checking ballot designation, if the elections official finds the designation to be in violation of any of the restrictions, the office will notify the candidate. If a first or second alternative is not provided within the time allowed, no designation will appear on the ballot.

Candidates must provide clear and specific occupational titles for the ballot designation. For any vague or potentially misleading occupations like "Self-Employed", "Farmer", or "Non-Profit Owner", we may require supporting documentation to verify the legitimacy of your title. We may request a business license, tax records, etc. to show it is an income-based occupation.

The Secretary of State ballot designation regulations can be found at:

<https://www.sos.ca.gov/administration/regulations/current-regulations/elections/ballot-designations>

Write-In Candidates

EC § 8600-8605

A write-in candidate is a candidate whose name does not appear on the ballot. Voters cast a vote for this candidate by writing the candidate's name in the write-in section.

Write-in candidate filing period runs between **April 6, 2026 – May 19, 2026**.

All potential write-in candidates must complete the same forms required by regular candidates; however, they will not pay a filing fee or be able to submit a Statement of Qualifications. Once all documents are submitted and requirements are met, they become a qualified write-in candidate. Only votes for qualified write-in candidates are tabulated.

Candidate Statement

GC § 85601, EC § 9, 13307, 13307.5, 13308, 13311

Filing a candidate statement is optional and is designed to allow candidates to share education, experience, and qualifications with voters through the Voter Information Guide and on our website which are available to all registered voters. Candidate statements require payment of an estimated fee which varies by district. Candidates must pay the full amount by check at the time of filing. Refunds or invoices may be issued after the election once the final costs are determined.

The deadline for Candidate Statements is **March 6, 2026**.

Office	Word Max.	Office to Submit
U.S. Representative in Congress, District 1	250	County
State Assembly, District 3	250	County
County offices	200	County
Statewide offices	250	Secretary of State

Deposit to File a Statement in the Voter Information Guide

Office	English Only	English and Spanish
Non-Countywide Contests	\$500.00	\$550.00
Countywide Contests	\$750.00	\$800.00
GC 85601- Congressional Candidates and State Offices Accepting Campaign Limits	\$800.00	\$850.00

Submit candidate statements electronically via e-mail to elections@tehama.gov by the **March 6, 2026** deadline along with a physical copy, to be received by our office **within 72 hours after the deadline**.

The elections office will not accept the statement if it exceeds the word count. If the statement exceeds the word limit, the statement must be changed to meet the word limit before being filed.

Guidelines for Statements

EC § 13300-13317, GC § 85601

Word Limit

- Do not exceed the word limit.
- If statement exceeds the word count, it will not be accepted for filing until it meets the requirements.

Formatting and Style

- Proofread: errors must be corrected before you file as statements are printed exactly as received.
- Must be in first person essay format in the candidate's own words.
- Must use proper capitalization and punctuation.
- Double spaced, block paragraph style, and no indentations.
- No lists or outlines.

Rules & Etiquette

- Must not contain any obscene or profane language, statements, or insinuations.
- Must not mislead voters.
- Cannot contain any false, slanderous, or malicious statements.
- Intent to mislead the voters is punishable by a fine not to exceed \$1,000.
- Statements cannot include any party affiliation, membership, or activity in partisan political organizations.
- Must not refer to other candidates or their qualifications, character, or activities.

Endorsements

- Candidates wishing to include endorsements on their statement must have a Permission Slip of Endorsement form completed by the individual or organization. Forms are available upon request.

Deadline

- Deadline for candidate statements is **March 6, 2026**.
- Statements may be withdrawn by notifying the elections office in writing by 5pm on **March 7, 2026**.

Public Review

- Statements remain confidential until **February 11, 2026**. Once the filing period has closed, a 10-day public examination period allows documents to be reviewed and copies purchased.

Word Count Guidelines

EC § 9

Not included in the word count

- The heading and signature block
- Punctuation marks (Symbols such as & and # are not punctuation and are counted as one word.)

One word

- Dictionary words and regular hyphenated words appearing in any general dictionary
- Geographical names of cities, states, and counties
- Abbreviations: PTA, U.S.M.C., A.M., pm
- Telephone/fax numbers: 555-1234 or 530-555-1234
- Internet address: www.tehama.gov/elections
- Dates with all digits together: 04/08/1998
- Numbers: 1, 10, 100, etc
- Numeric combinations: 1973, 18 1/2, 1971-73, 5%
- Monetary amounts when dollar sign is used with figures: \$1,000
- Symbols

Two words

- Dates with words and digits: April 8, 2012
- Combination of a number and a word: \$4 million; 30 percent

**Below is a sample of a 200-word Candidate’s Statement of Qualifications, as it will appear in the
Voter’s Information Guide**

<p>Statement of Beau Vine</p> <p>Occupation: Cattle Rancher, Livestock Advocate Age: 49</p> <p>I’m honored to run for District 4 Supervisor. My wife Jolene and I live outside Corning, where we raise cattle, run a small cow-calf operation, and stay involved in local ag education and fair programs.</p> <p>I believe Tehama County needs leadership rooted in hard work, common sense, and respect for rural values. Our communities are built on agriculture, service, and small business—and we deserve policies that strengthen that foundation, not complicate it. We’ve seen what neighbors can do when they pitch in: from rebuilding barns after storms to organizing local events that put Corning on the map. But our county leadership needs to match that effort with real results.</p> <p>We need better roads, more water security, and fewer barriers for working families, first responders, and small businesses. I bring firsthand knowledge of land use, resource issues, and rural economies and I know how to get things done without the drama. It’s time to cut the red tape and bring Tehama County’s priorities back home.</p> <p>Vote Beau Vine for District 4 Supervisor on June 2, 2026. Let’s take the reins and move forward—together.</p>	<p>The Spanish translation would appear here for candidates who request and purchase a Spanish translation of their Candidate Statement.</p> <p>Alternatively, this space could be used for other candidates running for the same office. Candidate statements will appear in the same order as the candidate’s names appear on the ballot.</p>
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<p>Statement of Penny Cash, Candidate for Tehama County Auditor</p> <p>Occupation: CPA, Finance Consultant Age: 62</p> <p>I’m honored to be a candidate for Tehama County Auditor. I’ve spent over 15 years helping local farms, nonprofits, and small businesses navigate complex financial systems, budgets, and compliance reporting. I’m also a Certified Public Accountant and proud Tehama County resident.</p> <p>The role of Auditor isn’t flashy, but it’s absolutely essential. We need accurate records, honest oversight, and transparent budgeting that taxpayers can trust. I’m running because I believe Tehama County deserves clear financial leadership—rooted in facts, not politics.</p> <p>My experience includes managing multi-million dollar budgets, streamlining outdated accounting systems, and ensuring clean audits year after year. I’ve worked with local agencies and know how to track every penny without wasting a dime.</p> <p>This isn’t about red tape—it’s about accountability. Whether it’s improving public access to financial records or ensuring departments stay within budget, I’ll bring professionalism, independence, and integrity to the Auditor’s Office.</p> <p>Vote Penny Cash for Tehama County Auditor on June 2, 2026. I’ll make sure your tax dollars are working just as hard as you do.</p>	<p>The Spanish translation would appear here for candidates who request and purchase a Spanish translation of their Candidate Statement.</p> <p>Alternatively, this space could be used for other candidates running for the same office. Candidate statements will appear in the same order as the candidate’s names appear on the ballot.</p>
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Indigent Candidate

EC § 13309

Candidates who believe they are indigent must meet California guidelines regarding poverty level. Statement of Financial Worth forms are available at the elections office and will be furnished upon request. The Statement of Financial Worth is a public record and is available for review.

If it is determined that the candidate is not indigent, the candidate shall, within 3 days of notification by the elections office, be required to withdraw the candidate's statement or pay the requisite estimated costs. The elections office is not obligated to print and mail the statement if payment is not received.

If the candidate is found to be indigent, the elections office shall print and mail the statement without advanced payment. Notwithstanding the above, the candidate will be billed and expected to pay the cost of the candidate statement after the election.

Candidate Withdraws

EC § 8020.5, Code of Civil Procedure § 2015.5

If you are withdrawing from the current election, you must fill out a Statement of Withdrawal from Tehama County Elections before the end of the Nomination Period (February 9-March 6, or March 11 if incumbent does not file). The statement requests your Nomination Documents to be withdrawn. Your name shall not appear on the ballot and your filing fees will not be returned.

Campaign Finance

The Political Reform Act requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state and local ballot measures who control a ballot measure committee, and committees supporting or opposing state and local candidates, and all measure and petition circulation committees to file campaign disclosure statements disclosing contributions received and expenditures made.

The statutory requirements of the Political Reform Act are now contained in Sections 8100 through 91014 of the California Government Code.

Fair Political Practices Commission

GC § 81000, 87200

The Fair Political Practices Commission (FPPC) regulates campaign finance for the State of California.

It is the responsibility of state and local candidates and/or committees to be aware of and to file required statements in a correct and timely manner. For filing requirements, additional information, and assistance with filing questions contact the Fair Political Practices Commission (FPPC) at 866-275-3772*1 or online at www.fppc.ca.gov.

FPPC Filing Schedules and forms can be found at fppc.ca.gov.

Disclosure Statements

Form 700 - Statement of Economic Interest

Statement of Economic Interest forms are required by every candidate running for local elective office. This statement reveals income, investments, interests in real property, and business positions; includes any financial interests held on the date of filing your declaration of candidacy and during the previous 12 months.

Form 501 - Candidate Intention Statement

- File before any money from personal funds is collected or spent
- A new form must be filed for each election
- Federal and State offices- if a candidate does not accept the set limits, they cannot submit a Statement of Qualifications

Form 470 - Officeholder and Candidate Campaign Statement-Short Form

- File if candidate does not anticipate raising or spending \$2,000 or more
- Payments from personal funds do not count toward the \$2,000 threshold

Form 470 Supplement-Short Form

- File if candidate filed a Form 470 – Short Form and later reaches the \$2,000 threshold

Form 410-Statement of Organization

- Within 10 days of receiving \$2,000 or more
 - Send original Form 410 to the Secretary of State and file one copy with the local elections office. There is an annual \$50 filing fee.
- File once a Form 470 Supplement is filed

Form 460-Recipient Committee Campaign Statement Long Form

- File to report campaign finance activity: contributions and expenditures
 - Itemize expenditures of \$500 or more made by the agent or consultant
 - Contributions of \$100 or more: disclose the contributor's name, address, occupation, and employer
 - Maintain detailed records of each \$25 or more raised or spent

Form 497 – Late Contribution Report

File within 24 hours of receiving contribution(s) of \$1,000 or more from a single source total, during the 90 days before an election

Federal Election Commission

Code of Federal Regulations, Title 11, Chapter 1

The Federal Election Commission (FEC) regulates and oversees campaign finance for Federal offices.

It is the responsibility of the federal candidate and/or committee to be aware of and to file required forms in a correct and timely manner. For additional information, requirements, and assistance, contact the Federal Election Commission at 800-424-9530 or online at www.fec.gov.

FEC Form 1 – Statement of Organization

- Filed by designated committee within 10 days of filing FEC Form 2
- Committee will continue to report receipts and disbursements on a regular basis

FEC Form 2 – Statement of Candidacy

- Filed within 15 days of candidate reaching contributions or distributions of \$5,000 designating a principal campaign committee

E-filing Requirement

Tehama County Board of Supervisors passed Ordinance No. 2148 on August 19, 2025 requiring all local candidates and committees to electronically file their campaign disclosure statements. By filing these forms electronically, it allows both the user and our office an efficient way to manage the requirements set forth by the FPPC.

To file these forms electronically you must create an account through the NetFile program. This is a web-based program that allows filers to both electronically track their contributions and expenditures and submit campaign statements.

Instructions to create an account are here:

<https://netfile.com/Filer/Content/docs/NetFileUserAccessProcess.pdf>

The link to log in to NetFile is here:

<https://netfile.com/Filer/Authentication/InitiateRegistration?Length=14>

Voter File Information

EC § 2188, 2194; CA Admin Code § 19001-19004

Voter registration information is available for purchase by people or groups for election, scholarly, journalistic, or political purposes, as determined by the Secretary of State. Request voter information by submitting an application, a copy of the applicant's ID, and appropriate fees to the elections office.

Use of this information shall only include direct election campaigning, surveys in conjunction with an election campaign, and distribution of information of a political nature.

- Data obtained from voter registration or election files may not be sold, leased, loaned, or reproduced. Written authorization to do so must be requested from the Secretary of State or the Tehama County Registrar of Voters.
- Use of this information for commercial purposes and solicitations is prohibited. This includes contributions or services for any purpose other than on behalf of a candidate, ballot measure, or political party.

Protecting Voter Information

Take preventative measures to reduce the likelihood and severity of cyber incidents with the data purchased from our office.

Recognized best practices for minimizing risk:

- Establish an information security framework that allows your team to identify threats, create safeguards, detect incidents, respond quickly, and recover with resilience.

- Control access to data and information systems; monitor vendors, contractors, volunteers, and employees; and know what your users are doing with your data.
- Beware of social engineering attempts, such as phishing emails, aimed at acquiring confidential or personal information via phone, email or other communications.
- Ensure your software and hardware security is up to date and properly configured.
- Monitor user activity.

If you detect suspicious activity:

- In the event you observe or detect any suspicious activity, please alert law enforcement officials immediately and please contact the Tehama County Elections office and the Secretary of State's office with any important information.

Political Advertising Standards

Any paid political advertisement referring to an election or any candidate for state or local elective office, the words "Paid Political Advertisement" must appear.

Mailings

GC § 82041.5, 82048.3, 84305, and 89001

Mass Mailing

A mass mailing is two hundred (200) or more similar unrequested pieces of mail sent by an officeholder, candidate, or committee in a calendar month. If two or more officeholders, candidates, or committees send a mass mailing, they must identify at least one on the outside of the mailing and all on the inside.

Any candidates planning a mass mailing are advised to contact the post office for the most current postal criteria and regulations.

Slate Mailer

A slate mailer is a mass mailing supporting or opposing four or more candidates or ballot measures. If you have any questions regarding slate mailer organizations, please contact the FPPC.

Print Advertisements

GC § 84504.5

A paid political advertisement is any general or public communication that is authorized and paid for by a committee for the purpose of supporting or opposing a candidate or candidates for elective office or a ballot measure or ballot measures.

Any advertisement paid for by a committee, that is a political party committee or a candidate-controlled committee established for an elective office of the controlling candidate, shall include the words "Paid for by" followed by the name of the committee as it appears on the most recent Statement of Organization.

Campaign Signs

Campaign signs shall not be placed sooner than 90 days prior to the scheduled election and must be taken down within 10 days after Election Day, in accordance with [Section 5405.3 of the State Outdoor Advertising Act](#).

PG&E prohibits the attachment of campaign signs to PG&E utility poles or other facilities. The U. S. Supreme court ruled that third parties have no right to use utility property to communicate messages to the public. [Pacific Gas and Electric v. Public Utilities Commission, 475 U.E.1 (1986)]

California Department of Transportation

California State Outdoor Advertising Act § 5405.3, Penal Code 556.1

Signs may be placed no sooner than 90 days prior to the scheduled election and must be removed within 10 days after that election.

When posting temporary political signs along state roads, it is necessary to complete and submit a Statement of Responsibility to the Department of Transportation. <https://dot.ca.gov/programs/traffic-operations/oda/political-signs>

Tehama County Public Works

California Streets and Highways Code § 1460, 1462, 1480.5

Placement of advertising signs on county roads requires a permit that may be issued by the Road Commissioner (530-385-1462). Any sign placed without a permit is a public nuisance and will be removed at the expense of the installer. No signs are permitted inside the right of way on county roads (between road and private fence).

City of Red Bluff

Sign Regulations of the City of Red Bluff

The City of Red Bluff prohibits political signs on city property. Signs are allowed on private property with the consent of the owner. Signs must be placed no earlier than last day of nomination period and removed no later than ten (10) days after election. Do not allow signs to pose a visibility hazard. Signs must not be lighted or larger than 16 square feet. Signs must be labeled with name and contact information of sign owner.

City of Corning

Corning Municipal Code § 17.67.060

The City of Corning prohibits political signs on public property.

City of Tehama

Tehama Municipal Code § 17.12.060

The City of Tehama prohibits signs on public property and consent is required from private property owners. Political signs that are lighted or larger than twelve (12) square feet are prohibited.

Electioneering

EC § 18541

No person or signage, within 100 feet of a polling place or election official's office on Election Day or any time that a voter may be casting a ballot shall:

- Display a candidate's name, likeness, or logo
- Display a ballot measure's number, title, subject, or logo
- Display buttons, hats, pencils, pens, shirts, signs, or stickers containing reference to current election candidate or measure
- Photograph, video tape, or otherwise record a voter entering or exiting the polling place
- Dissemination of audible reference to current election candidate or measure
- Solicit a vote or speak to a voter about marking their ballot
- Place a sign relating to a voter's qualifications or speak to a voter about their qualifications, except as provided in Section 14240
- Circulate an initiative, referendum, recall, or nomination petition

As used in this section "100 feet of a polling place" shall mean a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots. Any person who violates any of the provisions of this section is guilty of a misdemeanor. (EC §18370)

Exit Polls

Secretary of State Opinion 1992

No pre- or post-voter contact can be made within a 25-foot perimeter of the polling place. All exit polling must be done beyond the 25-foot perimeter from the entrance to the polling place. The entrance is deemed the room or rooms in which voters are signing rosters and casting votes.

Poll Watchers

Poll watchers, also called observers, are permitted at the polling place if they obey the law and election procedures without impeding, interfering, or interrupting the normal process of voting and counting. People observing the polls may:

- Inspect the Roster of Voters
- Inspect the Public Alpha Index updated regularly by the precinct workers
- Observe all activities at the polling place including activities after the polls close

Elections Contacts

Business Entity	Website	Phone
The White House	whitehouse.gov	(202) 456-1111
Federal Election Commission	fec.gov	(800) 424-9530
California Secretary of State	sos.ca.gov	(916) 653-6814 (916) 657-2166 (916) 653-6224
Fair Political Practices Commission (FPPC)	fppc.ca.gov	(866) 275-3772 (866) 275-3772 (800) 561-1861
California Attorney General	oag.ca.gov/	(800) 952-5225
Tehama County Registrar of Voters	tehama.gov/elections	(530) 527-8190
Tehama County District Attorney	tehama.gov	(530) 529-3590
Tehama County Department of Education	tehamaschools.org	(530) 527-5811
Tehama County Courts	tehama.courts.ca.gov	(530) 527-5502
Tehama County Clerk of the Board	tehama.gov	(530) 527-3287
Tehama County Road Commissioner	tcpw.ca.gov	(530) 385-1462
City of Corning	corning.org	(530) 824-7029
City of Red Bluff	cityofredbluff.org	(530) 527-2605
City of Tehama	cityoftehama.us	(530) 384-1501

Candidate Forms Checklist

Local Contests

Board of Supervisors, Sheriff/Coroner, Clerk & Recorder, Auditor, Superintendent of Schools, Treasurer
/ Tax Collector, District Attorney, Assessor, Superior Court Judge

☐ **Candidate Information Sheet**

Available December 19, 2025 – February 4, 2026

- ☐ **Petition in Lieu of Filing Fee** (4 copies)
- ☐ **Form 501 - Statement of Intention**
Filed locally for local office
- ☐ **Manual 2 – Campaign Disclosure Statement**
Online or by request only
- ☐ **Candidate Guide**
- ☐ **Form 470 – Officeholder and Campaign Statement**
- ☐ **Form 410 – Only if opening a committee**
Only if opening a committee – online or by request
- ☐ **Form 460 – Candidate / Committee Campaign Disclosure**
Only if opening a committee – online or by request

Available February 9 – March 6, 2026

All documents above (except Petition in Lieu) and the following:

- ☐ **Ballot Designation Worksheet**
- ☐ **Declaration of Candidacy**
- ☐ **Nomination Documents (4 copies)**
- ☐ **Qualification Statement Pursuant to Elections Code 13.5**
- ☐ **Form 700 – Statement of Economic Interest**
- ☐ **Candidate Statement of Qualification Form (Optional)**
- ☐ **Mass Mailing**
- ☐ **Department of Transportation – Statement of Responsibility**
- ☐ **Sign Regulations**

School Board and District Positions

- ☐ **Candidate Information Sheet**

Available February 9 – March 6, 2026

- ☐ **Ballot Designation Worksheet**
- ☐ **Declaration of Candidacy**
- ☐ **Form 700 – Statement of Economic Interest**
- ☐ **Form 501 - Statement of Intention**
- ☐ **Form 470 – Officeholder and Campaign Statement**
- ☐ **Form 410 – Only if opening a committee**
- ☐ **Form 460 – Candidate / Committee Campaign Disclosure**
- ☐ **Candidate Statement of Qualification Form** (Optional)
- ☐ **Mass Mailing**
- ☐ **Department of Transportation – Statement of Responsibility**
- ☐ **Manual 2 – Campaign Disclosure Statement**
- ☐ **Code of Fair Campaign Practices**
- ☐ **Sign Regulations**