



County Of Tehama

Request for Proposals

(RFP)

Tehama County Sheriff Office

TO PROVIDE

**MULTI-FUNCTIONAL COPIER AND PRINTER DEVICES AND
MAINTENANCE**

Proposals may be mailed, delivered, or emailed to:

Jennifer Crane

Accountant

Tehama County Sheriff

22840 Antelope Blvd.

Red Bluff, CA 96080

jcrane@tehamaso.org

Proposals Due by:

May 8th, 2025

3:00 PM

County of Tehama
Request for Proposals
To provide Multi-Functional Devices and Maintenance to County

The following schedule of events will be followed to the extent achievable; however, the County reserves the right to adjust or make changes to the schedule as needed.

Estimated Timeline of Events

Date	Activity
April 3 rd , 2025	Release of Request for Proposals (RFP)
April 20 th , 2025	Deadline to Submit Questions
May 8 th , 2025	Submission of Proposals due by 3:00 PM
Week of May 12 th , 2025	Review of Proposals
TBD	Professional Service Agreement Processed
TBD	Professional Service Agreement Start Date

1.0 Preface

The County of Tehama, through the Sheriff's Office, is seeking proposals from qualified vendors to provide multifunctional copier and printer devices for lease as well as maintenance and services to these devices. Offices within the County utilize machines or devices that, in many cases, are multifunctional in that they function as a printer as well as a fax, scanner, copier, or other.

2.0 Scope of Work

Services the successful Proposer will be expected to provide, include but are not limited to:

1. Lease and installation of multifunctional devices to meet the different needs of the requesting County office;
 - a. Provide current model year machines for lease by the County;
 - b. Machines must be in new condition which have not been sold or used previously;
 - c. Machines shall have no used or remanufactured parts of components;
 - d. The machines shall not have been under lease or used as a demonstration or test machine since its original manufacture.
 - e. The machines in the Evidence must be hardwired for connectivity.
2. Maintenance and services of devices;
 - a. Care, firmware updates, upkeep or support of devices, including, but not limited to, all parts and labor except for paper and staples, and for which Consultant is responsible for the cost of providing;
 - b. Verify the firmware installed is the current version as recommended by the manufacturer.
3. Capacity to support the County's copier and printer fleet during County Business Days (Monday through Friday, excluding County holidays as designated by the Tehama County Board of Supervisors) with the potential for emergency hours.
4. Coordinate with County departments in the selection of the equipment that is appropriately sized and functional for current business needs.
5. Installation of equipment at the location specified by the County within 30 calendar days of receipt of purchase order;
 - a. This will require contact with County departments as specified on the purchase order to schedule a mutually agreeable date for the equipment to be installed and any training that may be needed;
 - b. If a device or part is defective, reasonable efforts shall be made to replace the device or part no later than the next County business day unless otherwise approved in writing by an authorized County representative.

6. Removal and disposal of terminated devices;
 - a. Provide a trade-in credit for all machines provided under the resulting agreement to be used towards the purchase of a replacement machine;
 - b. If it is determined the machine has no value, it shall be removed and disposed of;
 - c. In either instance, certification of data wipe is required.
7. Provide certified technicians for the performance of all work.
8. Provide scheduled maintenance and repairs in order to reduce downtime;
 - a. Scheduled maintenance should be mutually agreed upon.
9. Provide routine maintenance service and cleaning in accordance with manufacturer requirements.
10. Provide all supplies, excluding paper and staples, including but not limited to toner and developer, and incur applicable freight charges for all supplies.
11. The County will pay only actual click/copy usage and will not pay overage or underage fees;
 - a. It is preferred to have a standardized click/copy charge for each black and white and color copy.
12. Require personnel performing any services on County property to carry picture identifying badges when on County premises.
13. When replacing an existing machine, data from that machine should be transferred to the replacement and updated drivers shall be provided to County IT for any print server the machine is to communicate with.
14. Upon replacement or removal of machine, all data shall be wiped from the device as well as from any media that was used to transfer the data or remove the hard drive from the device and provide it to County IT. Certification of successful data wipe, if a form acceptable to the County, shall be completed and provided to County IT.
15. Provide an enterprise-level centralized management system, which shall include hardware, software and licenses required to maintain an automated means to collect and forward meter readings from all installed equipment, and shall not conflict with the security requirements or policies of the Tehama County Network, and shall comply with the following requirements:
 - a. Devices shall be configured manually with static Internet Protocol (IP) address and connect to required devices only. Broadcasting across County networks is not allowed.
 - b. The enterprise-level centralized management system shall only communicate with the devices that it supports.

- c. The enterprise-level centralized management system shall pull only the required data for Meter Reads.
- d. The enterprise-level centralized management system shall initiate an outbound only network connection to the authorized service provider.
- e. Remote administration of devices and the enterprise-level centralized management system shall be enabled and disabled as requested by County IT.
- f. County IT shall have full access and admin rights to the devices, as well as the enterprise-level centralized management system.
- g. Should the automated meter reading fail or should the enterprise-level centralized management system violate any of the requirements listed in the agreement, IT may disable the system, and the Contractor shall be responsible for manual collection of meter readings until the system is repaired and/or meets the requirements.

There is no guarantee as to the quantity of machines or the timeframe in which specific departments will phase out of their current contracts. The County is seeking a qualified vendor who can demonstrate that they possess organizational, functional, and technical capabilities, as well as the experience, expertise, and qualifications to provide and support the many machines used throughout the County. Due to the importance of these machines in the office setting, the successful vendor must possess the capacities and staffing to ensure timely repairs and maintenance.

Proposers should feel free to include any other services not specified that they deem necessary to achieve the goals of this RFP.

3.0 Submission Requirements

Proposal Format: Proposals must contain the following:

1. Cover Letter

- a. Please provide the Proposer's name, address, and telephone number. The letter must be signed by a representative authorized to enter into contracts on behalf of the Proposer.

2. Qualifications

- a. Provide specific information concerning the Proposer's experience with the services specified in this RFP. Examples of completed projects, as current as possible, should be submitted as appropriate.
- b. Be certified by the appropriate manufacturer for the provision of Services.
- c. Provide an adequate number of trained technicians to meet the County's needs and prevent interruptions to County business.

- d. Provide a click/copy charge that includes all charges for maintenance, service, and repairs, including materials required to keep machines in operational condition.
- e. Provide a click/copy charge based on actual usage with no overage or underage charges.
- f. Continuously maintain insurance in amounts specified in the contract and provide proof of coverage such as certificates of insurance.
- g. Provide a single point of contact for service requests and billing questions.
- h. Provide service technicians within the timeframe agreed upon within the contract agreement.
- i. Have a provision for emergency maintenance performed outside of County Business Hours.
- j. Removal of vendor/contractor machines, either for trade-in or disposal, when the County determines they have reached end of life.

3. Company Profile

- a. Provide a brief description of your company, including business structure, address, the total number of employees, overall industry experience, certifications, affiliations, and relevant experience. Support your capacity to perform the services detailed in this RFP.

4. Approach:

- a. Provide an analysis of the methodology developed to perform all required services and your response to the scope of work as referenced above.

5. References:

- a. Please include at least three (3) references, including name, address, telephone number, and Email, for whom similar services have been provided.

6. Price Proposal:

- a. Provide a transparent fee schedule that outlines all of the costs associated with the required services, broken down by category of products and services, and all on-going costs for recommended or required services.

The proposal must include all requirements as listed and correlate to the Scope of Work outlined under this RFP.

Conflict of Interest: Proposer(s) shall disclose to the County any interest, direct or indirect, which could conflict in any manner or degree with the performance of service required. At the

County's discretion, a potential conflict of interest, to the extent it is waivable, may be waived or factored into the final award decisions and/or a modified Scope of Work.

4.0 Selection Process

The proposals received in response to this RFP will be screened by a selection committee. The selection committee will consider only the proposals which have been considered responsive to the RFP. Any proposal that fails to meet the RFP's requirements will be regarded as non-responsive and may be rejected. A proposal, which is in any way incomplete, irregular or conditional, at the County's discretion, may be rejected. The following criteria will be used in the evaluation of the potential consultants:

1. Qualifications
2. Approach
3. Experience and references
4. Proposed costs

The County may meet or interview any or all of the proposers during the evaluation process. A contract may be negotiated with one or more qualified entities selected during the evaluation process. Proposals not selected in the evaluation process may be awarded a contract should negotiations with the selected Proposer(s) prove unsuccessful. The County reserves the right to reject any and all proposals and reserves the right to waive any non-substantive defects in the proposals. The County may terminate, in part or its entirety, the RFP process.

5.0 General Information

Proposals must be submitted by way of mail or hand delivery as described below:

1. **Hand Delivery:** Hard copy proposals submitted by hand delivery must be received at the Tehama County Sheriff's Office at 22840 Antelope Blvd, Red Bluff, CA 96080 on or before May 8, 2025 (ATTN: Jennifer Crane, Accounting. Please note on front of envelope.
2. **Mailing:** Hard copy proposals by way of mail must be mailed to PO Box 729, Red Bluff, CA 96080 or FedEx/UPS to 22840 Antelope Blvd, Red Bluff, CA 96080 on or before May 8, 2025 (ATTN: Jennifer Crane, Accounting. Please note on front of envelope.)

Proposers shall provide One (1) original copy with signature and Three (3) exact copies of the original by hand or mail delivery, as instructed above

Proposers are asked to direct all inquiries related to the project(s) to Jennifer Crane by email at jcrane@tehamaso.org.

The County will provide the following to assist the selected entity(s):

1. Designate a person to act as the County's point of contact with respect to the work performed under the contract.
2. Information, as legally allowed and reasonably attainable, in possession of the County that relates to the requirements of the project(s) or which is relevant for the project(s).
3. Facilitate coordination with other entities, local agencies, organizations, and individuals if necessary.
4. Advice on the project scope of work.
5. Review and validation of project deliverables.

A contract award resulting from this RFP will be made without discrimination on any basis prohibited under state or federal law.

6.0 Attachments

Attachment A – County Contract Template

Attachment B – New Equipment Needed

SECTION VI - STANDARD TERMS AND CONDITIONS

Standard Form of Agreement

AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND



This agreement is entered into between the County of Tehama, through its Department of -----, ("County") and ---
----- ("Contractor") for the purpose of -----.

1) RESPONSIBILITIES OF CONTRACTOR

During the term of this agreement, Contractor shall -----

2) RESPONSIBILITIES OF THE COUNTY

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement -----.

3) COMPENSATION

----- Insert appropriate paragraph from "Compensation, Billing and Payment Standard Paragraphs" (Flat Fee, Fee Schedule or Actual Cost) provided with this agreement. -----

4) BILLING AND PAYMENT

----- Insert appropriate paragraph from "Compensation, Billing and Payment Standard Paragraphs" (Flat Fee, Fee Schedule or Actual Cost) provided with this agreement. -----

5) TERM OF AGREEMENT

This agreement shall commence on the date of signing and shall terminate -----, unless terminated in accordance with section 6 below.

6) TERMINATION OF AGREEMENT

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this

agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by -----.

7) ENTIRE AGREEMENT; MODIFICATION

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. The Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8) NONASSIGNMENT OF AGREEMENT

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9) EMPLOYMENT STATUS

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to ensure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10) INDEMNIFICATION

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work

hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. The Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. The Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11) INSURANCE

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements for Contractor," attached hereto and incorporated by reference.

12) PREVAILING WAGE

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. (Prevailing Wage Laws), which require the payment of prevailing wage rates and the performance of other requirements on certain public works and maintenance projects. Contractor shall pay, at least, the general prevailing wage rates, as determined by the Director of the Department of Industrial Relations of the State of California, for all work hereunder. Contractor further agrees to fully comply with and to require its subcontractor to fully comply with such Prevailing Wage Laws. County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code Section 1773 at its principal office and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13) NON-DISCRIMINATION

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances

provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14) GREEN PROCUREMENT POLICY

Through Tehama County Resolution No. 2021-140, the County adopted the Recovered Organic Waste Product Procurement Policy (available upon request) to (1) protect and conserve natural resources, water and energy; (2) minimize the jurisdiction's contribution to pollution and solid waste disposal; (3) comply with state requirements as contained in 14 CCR Division 7, Chapter 12, Article 12 (SB 1383); (4) support recycling and waste reduction; and (5) promote the purchase of products made with recycled materials, in compliance with the California Integrated Waste Management Act of 1989 (AB 939) and SB1382 when product fitness and quality are equal and they are available at the same or lesser cost of non-recycled products. Contractor shall adhere to this policy as required therein and is otherwise encouraged to conform to this policy.

15) COMPLIANCE WITH LAWS AND REGULATIONS

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16) LAW AND VENUE

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17) AUTHORITY

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18) NOTICES

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall

be sent first class mail to the following addresses:

- a. If to County: _____
 - i. _____
 - ii. _____
- b. If to Contractor: _____
 - i. _____
 - ii. _____

Notice shall be deemed to be effective two days after mailing.

2) NON-EXCLUSIVE AGREEMENT:

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

3) STANDARDS OF THE PROFESSION

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

4) LICENSING OR ACCREDITATION

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

5) RESOLUTION OF AMBIGUITIES:

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

6) NO THIRD PARTY BENEFICIARIES:

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

24) HAZARDOUS MATERIALS

Contractor shall provide to County all Safety Data Sheets covering all Hazardous Materials to be furnished, used, applied, or stored by Contractor, or any of its Subcontractors, in connection with the services on County property. Contractor shall provide County with copies of any such Safety Data Sheets prior to entry to County property or with a document certifying that no Hazardous Materials will be brought onto County property by Contractor, or any of its Subcontractors, during the performance of the services. County shall provide Safety Data Sheets for any Hazardous Materials that Contractor may be exposed to while on County property.

25) HARASSMENT

Contractor agrees to make itself aware of and comply with the County's Harassment Policy, TCPR §8102: Harassment, which is available upon request. The County will not tolerate or condone harassment, discrimination, retaliation, or any other abusive behavior. Violations of this policy may cause termination of this agreement.

26) COUNTERPARTS, ELECTRONIC SIGNATURES – BINDING

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act ((“CUETA”) Cal. Civil Code §§ 1633.1 to 1633.17), for executing this agreement. The Parties further agree that the electronic signatures of the Parties included in this agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among Parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the Parties. For purposes of this section, a digital signature is a type of “electronic signature” as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

27) ----- OPTIONAL AND ADDITIONAL PARAGRAPHS (See Policy & Procedure, page 5, #D), as
specifically required by the department and/or circumstances, may be inserted here. If none, delete this
paragraph. -----

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the day and year set forth below.

COUNTY OF TEHAMA

Date: _____

CONTRACTOR NAME (BOLD/CAPITAL LETTERS

Date: _____

The following information is required for the agreement to be approved:

Contractor Number

Vendor Number

Budget Account Number

Vendor/Contractor email address

Vendor/Contractor phone number

INSURANCE REQUIREMENTS FOR CONTRACTOR

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations)

\$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

Automobile Liability

Automobile liability insurance is required with minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of \$1,000,000 per accident for bodily injury or disease.

Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims made basis. However, if coverage is written on a claim made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an “occurrence” basis, rather than a “claims made” basis.

Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include “Tehama County, its elected officials, officers, employees and volunteers” as an additional insured.

The certificate holder shall be “County of Tehama.”

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of \$25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor’s liability to County and will be the sole responsibility of Contractor.

Primary Insurance Coverage

For any claims related to this project, Contractor’s insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that “coverage shall not be reduced or canceled without 30 days’ prior written notice certain to the County.”

Acceptability of Insurers

Contractor’s insurance shall be placed with an insurance carrier holding a current A.M. Best & Company’s rating of not less than A:VII unless otherwise acceptable to the County. The County reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.

Attachment B

Equipment Schedule

[illegible]